



YOU'RE REGISTERED FOR CLASSES!

Dear John,

Congratulations on your recent registration! You can now view your updated course schedule through your Owl University student portal at my.owlu.edu. Please contact me if your registration doesn't match what we discussed. Below, you will find some important reminders before classes start.

Financial Aid Awards

Please ensure you have the necessary resources or financial aid in place to cover your classes. For questions about financial aid, balances, payments, or additional funding, contact **Financial Aid** at **555.555.5555**.

Course Attendance

For classes on campus, please confirm your classroom location in your schedule. You must be on time and stay for the full duration of the class time. Repeated tardiness or leaving early may affect your course grade.

Online classes open **three days before the semester begins**. Log in to your portal, select **My Courses** in the left menu, and click **Go To Class**. Attendance requirements and our policy are found in [Owl University's academic catalog](#).

Course Changes

Students can make changes to their schedule through the registration section in the student portal **before the first day of the semester**. After the first day of class, drops or withdrawals must be handled through your academic advisor. Please keep in mind that changing your schedule can have an academic and financial impact on your account.

Technical Issues

Contact the **Help Desk** at **555.555.5555** or visit the Help Desk in Room 101.

If you have any questions, please don't hesitate to reply to this email or call me directly.

Sincerely,



Rafa Muñoz

Academic Advisor

P 555.555.5555 | E xxxx@owlu.edu